MEETING MINUTES

CSA Board of Directors Meeting

October 5, 2019

Google Hangout

9:30 – 10:50 pm

|  |  |
| --- | --- |
| **Meeting called by** | BoD |
| **Type pf Meeting** | Board Meeting |
| **Call to order** | 9:30 |
| **Attendees** | Curtis Bell, Jecema Hewitt Vasil, Scot Wyles, Mehar Hundal, Chloe Craig, Melissa Lynn, & Vignesh Viswanathan |
| **Regrets** | Melissa |
| **Adjournment** | 10:50 PM |

AGENDA TOPICS

Call to order Chair

Call to order at 8:50

Chloe

Mehar

All Carried

Time to Adjourn Chair

Time to adjourn is at 10:45

Confirmation of Quorum Chair

There is quorum, as everyone has shown up.

Approval of Agenda Decision

Amendments: add Tuesday Message board, and issues brief.

**Motion to approve the agenda with amendment.**

Forward: Vignesh

Second: Mehar

In Favour: All

Motion: Carried

Declaration of Conflict of Interest Chair

No conflict of interest declared.

Approval of Minutes – May 22nd 2019 Decision

Amendments: none

**Motion to approve the meeting minutes from August 12, 2019 with no amendments.**

Forward: Chloe

Second: Vignesh

In Favour: All

Motion: Carried

Campaigns / Scholarships Discussion

**Curtis:** Bring up what Fleming is doing with bringing back YUP, bring it back in the first 3 weeks of January. Joel is ahead of the game and see if there are any approvals for a January launch for CSA as a whole.

Chloe: November 25 week Fleming is doing a mental health week, events are planned for all 5 days of the week. To promote what services are available and what are ways to stay healthy. It is going into exams and gives students a way of relaxing. YUP umbrella on the wall and having stickies go on it.

Vignesh: Is mental health week this week.

Chloe: Gives us more time to plan it and get all prepared.

Vignesh: Doing events this week.

Curtis: These are important events to run thru the day for the students. Discussing about sponsors in the past and the price of the YUP campaign. Affordability.

Higher Education Summit Discussion

Chloe: Attending this conference and wants to see if CSA will provide some financial support. Explains what sessions she is going to.

Jem: what financial support you looking for?

Chloe: explains how much she paid for conference and hotel.

Scot: what will you bring back to CSA if CSA supports you financially?

Chloe: The ideas of conducting supportive conversations with SAs. Thinking outside the box within CSA.

Curtis: CSA normally attends the dinner of the conference.

Jem: Was this the dinner Ford attended?

Curtis: Yes? He cannot remember.

Jem: supports the dinner, but can CSA support it?

Curtis: I will check tomorrow on the prices of delegate fees.

Office Update Decision

**Curtis:** The office lease is posted and have not heard anything yet, no deals. Staff updates Abdullah gave his 3-week notice. Explain the situation about Abdullah. Gets him involved on the campus more. Wish him all the best. Combining positions.

Chloe: When do we post for a new position? Where does it leave us for advocacy summit?

Curtis: He will still be doing a few things for the summit, but the tough thing is the MPP meetings as they are usually last minute. A list of who he has reached out to. Restructure the position to better engage with membership. Member engagement coordinator, combined with advocacy, position needs updated, and it is getting worked on.

Vignesh: Communication is weak, and that there is no information to share.

Curtis: Need to figure out campaigns to keep membership informed. Conference bid is open, office lease is posted. Email is key to keep us all informed and keep membership informed. Website has not been updated in years, there have been issues and no one really able to do it in their job description. Highlight what other SAs are doing on Facebook. Giving a monthly update to membership. Taylor is going to do a research project on the SCI and use what was done in the Netherlands and Australia and that impact on it.

Advocacy Summit Update

**Curtis:** Registrations from Sault and Conestoga so far and the CSA BOD. Explains the hotel deadlines.

Vignesh: Double check on numbers of people attending.

Curtis: Enjoyed conference committee.

Committees Update

Curtis: Discussed about all the committees. He explained about conference and finance committee. He asked us to ask the non-membership schools about their fee structure and what other organizations they are a part of.

Chloe: Can non-members attend Feb con?

Curtis: Yes but figure out about how many conferences are needed and a way to try and get membership back. Discussing the fee and importance of CSA. We need more interest in policy committee, we are looking for 2 more spots.

Feb Con Update

Curtis: Had a conversation with Fleming, there are some interest and the only member showing interest to host Feb con.

Chloe: the Fleming board is unsure; it seems to be split.

Curtis: It is on CSA lots, not the home SA, the home SA just gives pointers and tips.

Jem: Has there been a conference not at a college?

Curtis: yes, but prefer at a school, but more work for board and staff when not at college, can’t us a campus.

Chloe: Taylor is looking into colleges reading weeks.

Curtis: the struggle is always when to actually host the conference. Do you look at cancelling the Feb con structure?

Campus Visits Update

Curtis: When talking to memberships tell them CSA always wants to be on campus to promote the scholarships and everything that CSA has to offer. Figure out dates.

Financial Update Update

Jem: Showing from June to August, CSA is a day has been added and received a bill from catering, so that will be on the next number. Not many other changes. Our next one will have many updates.

GM Update

Curtis: Staff will have more involvement with the BOD to give it consistency. He has explained lots about staff.

Chloe: using a different platform?

Curtis: Workplace? Committees had the first meetings, and wondering is others put anything forward.

Chloe: I put teams forward as a new platform.

Curtis: If we are going to replace, we need to evaluate first and understand what needs to be changed.

Chloe: Have someone remove that is not current CSA members.

Presidents Update Update

Jem: Busy since last board meeting. OUSA president reached out for that letter. CSA and others SAs part of CSA has been involved in this. Been attending a few committees. Part of a newspaper interview. Curtis and Jem will be attending a meeting with Deputy Minister Leblanc. Sit at a conference to discuss student associations.

Scot: Make it up

Chloe: Reached out to member and non-member schools, heard from Durham and Algonquin. Heard back from St. Lawrence Brockville. Been busy with home SA at Fleming. CICMH Conference next week. Adding lots of conferences in these upcoming weeks.

Vignesh: Conversations with own board, contacted with Johnathan, but did not get any response. Been a busy month.

Mehar: Contacted memberships, Georgian. No reply back yet, may give them a call. Been busy with CSI and school, excited for advocacy summit.

Tuesday Message Board Update

Scot: Just not finding value of the Tuesday message board and think it does not show we do much.

Curtis; What information is important to us.

Vignesh: Just introduce the SAs to each other. Showing everyone who is involved with CSA. Providing materials for elections.

Jem: Supposedly CSA had the chance to buy into the GOTV campaign, but CSA was to late.

Curtis: ways of improving it all.

Chloe: great a log to track all the meetings we attend

In-Camera Session Decision

**Motion to enter in camera. 10:11**

Forward: Chloe

Second: Mehar

In Favour: All

**Motion to leave in camera.**

First: Mehar

Second: Vignesh

All

Carried

Next Meeting Chair

Time:

Adjournment Decision

Amendments:

**Motion to adjourn BOD meeting at 10:38PM**

Forward: Chloe

Second: Mehar

In Favour: All